

CM/ECF Project Update January, 2004

Electronic filing is now required for all attorneys.

When filing a new individual petition, please make sure to use the new forms, so that only the last four digits of the debtor's social security number are displayed. The debtor must sign the B21 (verification of SSN) form him/herself, and the form must not be imaged or filed with the court, since that totally defeats the purpose. The B21 form should be kept by the debtor's attorney for the same length of time as the petition.

As of January 1, 2004, paper copies of petitions need no longer be sent to the trustees.

We have now added training dates beyond January, so if you've tried to schedule a class and haven't been able to, please call again. But please be sure that you, your staff and your office are "ECF ready" so that you can meet our requirement and begin e-filing within two weeks after you're trained.

Once you've registered for training, please let us know in advance if you have to cancel. We have limited openings, and limited staff, and a last-minute cancellation leaves us with empty seats that someone else could have used. Our classes are extremely full, so if you cancel, we probably won't be able to give you another date for a while, but will call you if a last-minute opening occurs.

We now have the ability for creditors to process claims transactions directly, under their own, special login and password. Creditors can file a proof of claim, transfer claims, withdraw claims, enter notice of appearance and request for service, etc. Call Kelli or Nancy to sign up.

An improvement in the works is the addition of electronic summonses. We expect to implement this process in February. Attorneys will be able to file the summons concurrently with the complaint, and will be able to serve it immediately. Watch the web site for this change.

In addition, by early spring (if not before) we expect to have an improvement to our credit card processing. Rather than having to submit credit card information to the Court, attorneys will have the convenience of paying directly on-line at the time of the filing, or at the end of the day for everything processed that day requiring a fee. Just like on-line shopping.